



SHIPPING INSTRUCTIONS



SHIPPING INSTRUCTIONS FOR DASIL 2023 IN BANGKOK, THAILAND (AIRPORT OF ARRIVAL BKK)

DHL Trade Fairs & Events (UK) Ltd is the official logistics provider for DASIL in Bangkok. It is particularly important that you carefully read all the information below so your shipment can get successfully to your stand.

Prior to dispatching your goods to the event, we will work with you to approve and check all documents and import procedures and potential license requirements for your shipment.

We will also give you a detailed charges specification for your shipment so that you can budget for your shipment and make a informed decision prior to good leaving your premises.

Please start this process as early as you can by completing our order form and sending us your shipping invoice for all items you wish to send to the event.

I. Deadlines for Cargo Arrival in Bangkok

Bangkok Airport – 14 days prior to delivery date.

II. Documents

Temporary and Permanent Shipments

DOCUMENT DEADLINES-AIR FREIGHT

We need the following documents 30 days before show

- 2 originals and 3 copies of Airway Bill
- 5 copies of commercial Invoice/Packing List
- 1 copy of Insurance Policy (if insured)
- 1 original ATA Carnet (if shipment is under ATA Carnet). For shipment

CONSIGNEE INSTRUCTIONS: Sea Freight, Airfreight, Courier

All exhibition goods must be sent "Freight Prepaid" to:

Consignee: ROGERS BANGKOK CO., LTD.

90/1 Moo.4, Bangchalong, Bangplee, Samutprakarn
10540 Thailand

Tel: (662) 752 6417 Fax: (662) 752 6420

Website: www.rogers-asia.com

Notify Party: ROGERS BANGKOK CO., LTD.

For: Exhibitor name: _____ / Booth No. _____



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All documents such as Bill of lading and Airway Bill must show ROGERS BANGKOK as the consignee. (A 10% outlay commission will be imposed on all "Freight collect" consignments, Minimum USD100)

For easy identification, all packages shall be marked as follows:

NAME OF THE EVENT			
Exhibitor:	_____	Stand:	
Case #:	of	AWB or B/L:	
Dimensions (cm):	x	x	Gross Weight (kgs):
Consignee: PROKIO S de RL de CV			

CUSTOMS REGULATIONS: COMMERCIAL INVOICE & PACKING LIST

A Sample Invoice is available for your use and is attached separately, along with the List of Officially Appointed Agents. The sample invoice can also be sent to you if requested.

A. All entries must be completed in English.

NOTE: Please declare every item in your shipment, otherwise clearance could be delayed.

PAYMENT TERMS

There are no credit facilities available and all our charges as per our invoice with charges specification must be paid before shipment arrives in Thailand.

Please note that our cost does not include insurance of any kind and we trade under BIFA Trading conditions.



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ADVICE

- It is strongly recommended that each exhibitor has all their shipments covered by a comprehensive round-trip insurance policy. This insurance shall cover their goods from the beginning, when the cargo leaves the exhibitor's facilities, until the end, when the cargo is back to origin after the show or delivered to any eventual buyer's facilities.
- Please note that our liability ceases when the cargo has been delivered to the booth and do not recommence until we have collected it again after the show.
- Please do not ship ceramic goods (mugs, dishes), food, beverages, wearing apparel, cosmetics, toiletries, medical or textile material to this event without checking with our company.
- Do never ship any cargo without our previous documentation checking and approval, and authorization to do so.

We are looking forward to working with you and wish your company a successful participation in this year's DASIL World Congress in Bangkok.



DHL Trade Fairs & Events (UK) Ltd

Contact: Sean Hemphill

E-mail: Sean@dhl-exh.com



WWW.dhl-exh.com



ORDER FORM

LIFTING - STORAGE - FREIGHT



11th DASIL World Congress | Bangkok | Thailand | 25 - 27 October 2023

Please indicate the services below which you require from the official freight & lifting contractor

- | | |
|---|----------------|
| 1) Unloading from vehicle direct to stand | Arrival Date: |
| 2) Reloading to vehicle direct from stand | Date/Time: |
| 3) Receiving & Delivery to / From Stand Via advanced Warehouse | Date/Time: |
| 4) Empty case Storage during event | |
| 5) Storage of full goods / products with supply and access during show | |
| 6) Labour for help on stand (i.e help in unpacking / repacking) Unskilled | |
| 7) Customs Clearance formalities for Export & Import | Customs value: |
| 8) Symposium deliveries / storage / preparation / timed delivery within venue | |

If you require Tranport from your premises to / from the Event, please Email us with the size / weight of your shipment and full collection address and we will quote based on your requests

Description of Exhibits / Cases - Please indicate the Lengh - Width - Height and Weight of each item:

Large empty box for describing exhibits and cases.

Stand Details

Exhibitors Name: _____	Hall: _____	Stand Number: _____
Date Required on stand: _____	Time Required on Stand: _____	
Stand Contact Name: _____	Stand Contact Number: _____	

Invoicing Details

Invoicing Address: _____	
City: _____	Postcode: _____
Email: _____	VAT Number: _____

Payment Terms

upon receipt of your order form you will receive a charges specification confirming all services and costs and upon your acceptance we will raise our invoice for payment either by bank transfer or secure credit card payment link. Please return completed order form to the following:

Contact: Sean Hemphill Tel: 0044 7817 964 546 Email: sean@dhl-exh.com

Deadline for Return of Order Form:

1st September 2023

All our business is transacted under B.I.F.A conditions that may exclude or limit our liability in certain circumstances.



www.dhl-exh.com

